

EMMET COUNTY

DEPARTMENT OF PUBLIC WORKS

BOARD OF DIRECTORS MEETING

November 6, 2025

Meeting held at 8:30 a.m.

Emmet County Drop-Off Center

7363 Pleasantview Rd. Harbor Springs, MI.

Members Present: D. Keiser, Chairperson B. Dohm, Vice Chairperson; D. Fuller; Secretary; A. Bawkey,

Members Absent: B. Gutowski; D. Mapes; J. Kargol

Members of Public: G. Muir

Staff Members: J. Steffel; M. Kilmer, M. Keiser

Call to Order

D. Keiser called the meeting to order at 8:30 a.m.

Public Comments:

None.

Minutes

The minutes of September 2, 2025 DPW meeting were reviewed. D. Fuller motioned to approve September 2, 2025 minutes; B. Dohm supported. All present voted in Favor.

Financials

The September financial report was reviewed by J. Steffel. A. Bawkey motioned to approve the September financials; B. Dohm supported. All present voted in favor.

Operations Update (Old Business)

Personnel: No updates

Part 115: Emmet County Recycling (ECR) is currently conducting the *Parallel Study*, which collects data from local businesses that recycle materials outside of the county program. This includes corporate back hauls, internal recycling programs, third-party haulers, and mail-in options. The study will help establish a more accurate countywide recycling rate. The State of Michigan has set a benchmark recycling rate of 30% by 2030—Emmet County already exceeds that standard.

Compactor #1 Reconstruction Project: The final foundation cement pour for the rear wall and middle side walls was completed on Friday. The project is now in a 7-day cure stage, after which the grade slab for the new compactor will be poured next week. Delivery of the new compactor is tentatively scheduled for November 17th.

Paving project at Transfer Station: Paving work for the year has been completed.

Roll-Off Bins RFP: Emmet County DPW is rejecting all bids received for the 30-Yard Roll-Off Hook-Lift Recycle Containers RFP, as none met the required specifications. The department plans to reissue the bid in 2026.

Other Business (New Business)

2026 Holiday Schedule: Motion by D. Fuller to approve the 2026 Holiday Schedule, supported by A. Bawkey. All present voted in favor.

Stone Arch Contract: Motion by D. Fuller to approve the three-year contract renewal with Stone Arch, the Department's website host, with an annual increase of \$5 per year. Supported by A. Bawkey. All present voted in favor.

2026 Clean Sweep Grant: This MDARD Clean Sweep Grant covers costs (up to \$7,000) for pesticide collection during HHW events. No motion was required, as the grant agreement has already been signed.

Public Comment

The DPW Board requested that staff follow up with MDOT regarding regulations for haulers transporting uncovered or unsecured loads to prevent trash and recyclables from falling onto roadways.

Round Table Discussion

None

Meeting Adjourned: 9:03AM

Next Meeting: Thursday, December 4th, 2025, at 8:30 AM, at the Emmet County Drop Off Center, 7363 Pleasantview Road, Harbor Springs.

X  _____